



**JOB POSTING**

**Posting Open:** 01/01/2019

**Posting Closed:** 2/08/2019

**Department:** Niabi Zoo

**Job Classification:** Train Crossing Guard

**Employment Type:** Seasonal

**JOB DESCRIPTION:**

**See Attachment**

**Salary:** Minimum Wage

**PLEASE SUBMIT ALL APPLICATIONS TO:**

**Rock Island County Forest Preserve District  
Attn: Niabi Zoo  
19406 Loud Thunder Road  
Illinois City, IL 61259**

## POSITION DESCRIPTION

**POSITION TITLE:** Train Crossing Guard (Seasonal)

**DEPARTMENT:** Maintenance

**JOB RELATIONSHIPS:**  
**Reports to:** Maintenance Superintendent, Assistant Zoo Director, Zoo Director  
**Supervises:** N/A

**BASIC FUNCTION:** This position contributes to the success of Niabi Zoo by assisting guests with train cross walk safety, assisting with train ride loading and communicating train crossing rules throughout the zoo. Under general supervision performs a variety of customer service duties to enhance the guests experience and safety.

### **PRIMARY DUTIES AND RESPONSIBILITIES:**

1. Engage guests in a friendly and positive manner and ensures overall visitor satisfaction.
2. Assist with train ride loading, unloading and operations as needed.
3. Stop and direct zoo guests when train is approaching a cross walk-stopping traffic as necessary for the safety of all pedestrians and train riders.
4. Guide or control vehicular or pedestrian traffic at each zoo railroad crossing during zoo operating hours.
5. Monitor traffic flow to locate safe gaps through which zoo guests can cross once the train has moved away from the cross walk. Monitor access or flow of guests to maintain a safe environment.
6. Communicate train crossing rules and provide guests with general information to zoo guests.
7. Direct zoo guests to stop walking when a train is approaching a cross walk, using word of mouth, signs, flags or whistle. Train crossing guard will be required to wear a safety vest and whistle during hours of operation.
8. Monitors and communicates effectively on the two-way radio with the train conductor and other zoo staff.
9. Train crossing guard will become familiar with the zoo train tracks and timing of train rides through the zoo.
10. Train crossing guard will be expected to stand and or walk from 9:45am-4:30 each day (with scheduled days off and breaks)
11. Train crossing guard will be expected to be outside in all weather (heat, cold, wind, rain)—except for extreme weather and when the train is non-operational.
12. Train crossing guard will not carry a cell phone at any time while working.
13. Train crossing guard may cross train with 2 animal attendant areas throughout the day, when necessary.
14. Respond to inquiries from coworkers and provides assistance as needed.
15. Perform other related duties as assigned.

## POSITION REQUIREMENTS AND SPECIFICATIONS:

### **Education, Experience, & License Requirements**

- Must have a High School diploma or working towards one.
- Must be at least 16 years of age.
- Must have a valid driver's license.

### **Competency and Knowledge Requirements**

- Must have excellent communication skills.
- Must have the ability to multitask
- Must be dependable, courteous and able to work with people of all ages.
- Strong interest in/commitment to conservation, animals, and the natural world.
- Ability to educate guests on a variety of topics pertaining to the Zoo.
- Knowledge of departmental practices, policies, and procedures.
- Ability to establish and maintain effective working relationships with staff, Rock Island County Forest Preserve District representatives, volunteers, dignitaries, and the public.
- Ability to be an effective decision-maker and problem-solver.
- Strong interpersonal and communications skills, including verbal, written, and listening skills.
- Strong observation, analytical and organizational skills and abilities.
- Must be flexible, cooperative, and able to adapt easily to shifting priorities.
- Must be willing to work nights, weekends, and holidays as needed.
- Ability to perform duties in occasionally unpleasant surroundings

### **Physical Requirements**

Position involves the regular, and at times sustained, performance of heavier physical tasks such as walking over rough or uneven surfaces, bending, stooping, working in confined spaces, and lifting or carrying moderately heavy (20-50 pound) items and occasionally very heavy (100 pounds or over) items; or may involve the complex operation of gasoline, electric, or diesel-powered machinery or shop equipment requiring the manipulation of multiple controls, fine adjustments or both; or the sustained operation of items such as a keyboard or adding equipment.

### **Environmental requirements**

Position may require frequent exposure to adverse environmental conditions. These conditions may include; heat, rain, wind and cold.

### **Sensory Requirements**

Position requires color perception and discrimination. Position requires sound perception and discrimination. Position requires taste perception and discrimination. Position requires odor perception and discrimination. Position requires depth perception and discrimination. Position requires texture perception and discrimination. Position requires visual perception and discrimination. Position requires oral communications ability.